

EASTERN KENTUCKY UNIVERSITY 2008-2009 PAYROLL CALENDAR

JULY 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	H	5
					BW	12
6	7	8	9	10		
	SM					
13	14	15	16	17	18	19
					BW	26
20	21	22	23	24	25	
				SM		
27	28	29	30	31		

AUGUST 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					BW	9
3	4	5	6	7		
					SM	16
10	11	12	13	14		
					BW	23
17	18	19	20	21	22	
					SM	30
24	25	26	27	28	29	
31						

SEPTEMBER 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	H				BW	6
	1	2	3	4		
7	8	9	10	11	12	13
	SM				BW	20
14	15	16	17	18	19	
21	22	23	24	25	26	27
		SM				
28	29	30				

OCTOBER 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
NOTE: Due to the Fall Holiday, time cards/sheets are due in Payroll 12 NOON OCT 31. This includes submission and approval of all web time. There can be no exceptions.				1	2	BW
					3	4
5	6	7	8	9	10	11
			SM		BW	18
12	13	14	15	16	17	
19	20	21	22	23	24	25
					BW/SM	31
26	27	28	29	30		

NOVEMBER 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
NOTE: Due to the Thanksgiving Holidays, time cards/sheets are due in Payroll 12 NOON FRI, NOV 14. There can be no exceptions.						1
	H	H				
2	3	4	5	6	7	8
					BW/SM	15
9	10	11	12	13	14	
16	17	18	19	20	21	22
			BW/SM	H	H	
23	24	25	26	27	28	29
30						

DECEMBER 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
					BW	13
7	8	9	10	11	12	
	SM					
14	15	16	17	18	19	20
		BW/SM	H	H	H	
21	22	23	24	25	26	27
	H	H	H			
28	29	30	31			

BW: Bi-Weekly Pay Dates (Check Distribution)
Non-Exempt/Hourly Employees
SM: Semi-Monthly Pay Dates (Check Distribution)
Exempt/Salaried Employees
Note: Pay requests are due on or before
Semi-Monthly Pay Dates (SM) to guarantee
payment on the following SM pay date.
★★ Early submission of time cards

■ : Date time cards due in Payroll indicated by
screen inside date
□ : End of Bi-Weekly Pay Period indicated by white
block around date
H : Holidays (Subject to Presidential approval)
★ Faculty pay dates
Note: First pay: August 15, 2008;
Last pay: May 29, 2009

★★ First scheduled pay for part-time faculty:
--September 15, 2008 (Fall 2008)
--February 13, 2009 (Spring 2009)
These dates are assuming all required
paperwork has been received by
Human Resources by the cutoff dates.

NOTE: Due to the holidays, Time cards/sheets
for 11/30-12/13/08 are due in Payroll
12 NOON DEC 12. Time cards/sheets for
12/14-12/27/08 are due in Payroll 12 NOON
DEC 23. Please check Direct Deposit
amounts on DEC 23.

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JANUARY 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				H	H	
				1	2	3
					BW	
4	5	6	7	8	9	10
				SM		
11	12	13	14	15	16	17
	H				BW	
18	19	20	21	22	23	24
					SM	
25	26	27	28	29	30	31

FEBRUARY 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					BW	
1	2	3	4	5	6	7
					SM ★★	
8	9	10	11	12	13	14
					BW	
15	16	17	18	19	20	21
					SM	
22	23	24	25	26	27	28

MARCH 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					BW	
1	2	3	4	5	6	7
					SM	
8	9	10	11	12	13	14
					BW	
15	16	17	18	19	20	21
					SM	
22	23	24	25	26	27	28
		SM				
29	30	31				

APRIL 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					BW	
			1	2	3	4
5	6	7	8	9	10	11
			SM		BW	
12	13	14	15	16	17	18
19	20	21	22	23	24	25
				SM		
26	27	28	29	30		

MAY 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					BW	
					1	2
3	4	5	6	7	8	9
					BW/SM	
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	H				BW/SM ★	
24	25	26	27	28	29	30
31						

JUNE 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
					BW	
7	8	9	10	11	12	13
	SM					
14	15	16	17	18	19	20
					BW	
21	22	23	24	25	26	27
		SM				
28	29	30				

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